



**Tripura Cricket Association
Agartala, Tripura (West)**

SHORT QUOTATION FOR HIRING VEHICLES FOR THE PERIOD (1st September 2018 to 31st August 2019)

NIQ NO: 02/TCA/AGT/2018-2019 Dated, Agartala, the 21/08/2018

Separate Sealed Quotation is hereby invited on behalf of Hony. General Secretary, Tripura Cricket Association (TCA) Agartala with application from the intending bonafied resourceful vehicle suppliers / Owner as per specification mentioned below for the period 1st September 2018 to 31st August 2019 for Tournaments/ official use purpose. The sealed quotation will be dropped in the tender box 1 at the office of Tripura Cricket Association (TCA), Post Office Chowmuhani, Agartala on or before 30/08/2018 up to 03:00 PM and Quotation will be opened on the same date at 5.00 PM, if possible. Form should be collected from TCA Office (11 am to 05 pm) by payment of Rs. 100.00 (One hundred only) in cash (non-refundable) w.e.f 22/08/2018 to 29/08/2019 during TCA office hours.

The Quotationers or their authorized representatives may remain present during opening the Quotations.

RATE QUOTATION FORMAT

SL.	Description	Detention charge per day (7 am-7pm)	Rate per KM. Run	Extra charge per hour
1.	Hiring of Vehicles along with driver. A.C. Models :- Scorpio/Innova/Ertiga/Tata Zest/Swift Dezire/Maruti Van/ Tata Indica (year of manufacturing 2017 onwards)	Rs. _____ (Rupees _____)	Rs. _____ (Rupees _____)	Rs. _____ (Rupees _____)

Terms & Conditions.

1. The rate should be quoted both in figure and words.
2. Taxes as applicable will be paid extra.
3. The quotation will be received in sealed cover with name of work written on the envelop addressed to the Hony. General Secretary with quotationers postal address & phone number.
4. EMD to be submitted along with quotation for an amount of Rs. 10,000/- (Ten Thousand) and if format of Rate quotation downloaded from TCA website www.tcalive.com cost of form to be also in the shape of Deposit at call / Demand draft in favour of "Hony. General Secretary, Tripura Cricket Association" should be deposited from any Scheduled bank under RBI/Nationalized Bank of India.
5. Payment will be made after completion of work with full satisfaction.
6. Journey will be at Agartala city & sub-area of city. If required vehicles will move within the state.
7. Log Book of the Vehicle to be maintained properly & original should be submitted along with the bills.
8. Salary and over time allowance of the driver to be paid by the owner of the vehicle.
9. Fuel, Lubricant, repairing cost etc. will be borne by the supplier/owner of the Vehicle.
10. Substitute Vehicle to be placed if Vehicle is unfit.
11. The license of the driver shall be kept ready at the time of driving.
12. Tripura Cricket Association (TCA) reserves the right to accept or reject, all/any quotation including the lowest one without assigning any reason.
13. **The quotationer will submit the following self attested copy of documents along with quotation :-**
 - PAN Card, Ownership documents of the Vehicle, Pollution Certificate, Road tax clearance certificate, Insurance & /GST registration certificate and Commercial License.
 - Experience Certificate.
 - Vehicle should be commercial.

Signature of the Quotationer

Jayanta Dey


(Jayanta Dey)

21/8/2018

Hony. General Secretary, TCA

Copy to:

1. The Hony. Treasurer, TCA, Agartala for favour of his kind information.
2. The P.S. to the Hon'ble Administrator, TCA, Agartala for favour of his kind information.
3. The Executive Engineer, TCA, Agartala for information and necessary action please.
4. The Assistant Engineer, Mr. Arunava Nath, TCA, Agartala for information and necessary action please.
5. The Junior Engineer Mr. Rahad Sarkar, TCA, Agartala for information necessary action please.
6. The Accounts Manager, TCA, Agartala for information please.
7. The Office Manager for arrangement of publication in the local News Paper as per guideline please.
8. The Technical Analyst (Mr. C. Chowdhury) for upload the Notice etc. in the TCA website.
9. Establishment Section.
10. Engineering Section Guard File.
11. TCA Office Notice Board.


Hony. General Secretary
Tripura Cricket Association
Agartala, Tripura West.