



TRIPURA CRICKET ASSOCIATION

(MEMBER OF THE BOARD OF CONTROL FOR CRICKET IN INDIA)
POST OFFICE CHOWMUHANI, AGARTALA, WEST TRIPURA
PIN- 799001, INDIA.

No. F.29/TCA/AGT/PR/23-24/6737

Dated, Agartala, 12.03.2024

NOTICE OF EMPLOYMENT

Applications are invited from the interested candidates for the post of **MANAGER ACCOUNTS** under Tripura Cricket Association (*hereinafter referred to as TCA*). The application should be made in plain paper, addressed to the "Hon. Secretary of Tripura Cricket Association", giving full Bio-data along with the self-attested photocopies of all relevant documents pertaining to address proof (*Voter card/Aadhaar card/Passport/Ration card*), age proof (*Birth certificate/Admit card/PAN card/Passport*), educational qualification, details of experience and a recent passport size colour photograph (*affixed/stapled*).

The application should reach to the office of the undersigned in sealed envelop on or before 23rd March, 2024 by post/in person (except Sunday & holiday).

The best candidate in terms of Educational qualification, Performance experience in respective functioning for the post and requirements as stated in details in this advertisement found on the basis of submitted records will be selected.

In a situation when such 1 (one) candidate can not be identified on the basis of submitted records 4 (four) best candidates will be shortlisted as step - I. In step - II walk-in-interview will be taken for selection of the best candidate out of the 4 (four) shortlisted candidates in step-I.

Post	No. of posts	Maximum Age Limit of service in TCA	Gross Emoluments	Minimum qualification	Essential qualification
Manager Accounts	01 (one)	65 (sixty-five)	45,000/- per month	B.A/B.Com/B.Sc /MBA (finance)	having atleast 10 (ten) years work experience in PWD as Divisional Accounts Officer or Auditor in Accountant General office

Terms & Conditions:-

1. The engagement will be temporary and purely on contract basis for 1(*one*) year. However, the term of contract may be extended on the basis of performance of the individual, which will be determined by the TCA.
2. Applicants must be the permanent residents of Tripura.
3. Having knowledge of accounting software, knowledge of Excel, other Microsoft Office will be given preference.
4. Whole process may be cancelled / withheld at any time before or after the selection process without showing any reason whatsoever.
5. The undersigned reserves the right to reject the candidature of a person without showing any reason.
6. The original documents related to address & age proof, educational qualification and experience etc. shall have to be produced for varification alongwith the application.
7. This notice of employment is also available in the website of Tripura Cricket Association (www.tcalive.com).

(Subrata Dey)

Hon. Secretary

Tripura Cricket Association