



## **TEMPORARY RULES OF PROCEDURE FOR CONDUCTED OF ELECTION TO TRIPURA CRICKET ASSOCIATION 2024**

### **Rules of Procedure for Conduct of Election to Apex Council of Tripura Cricket Association, 2024.**

#### **1. Short title and commencement**

1. These rules may be called the "**Rules of Procedure for conduct of Election to Apex Council of Tripura Cricket Association, 2024**".

(i) They shall come into force on the day the Rules are approved by competent authority;

2. This Rules of procedure cover the elections to the posts of 05 (five) office bearers of Tripura Cricket Association as also election of 1 (one) Councilor to be elected from the member Clubs & Sub-divisional Associations under Rule 6 & Rule 14 of the constitution/ Memorandum of Rules of TCA.

#### **3. Interpretation/Definition**

##### **(1) In these rules, unless the context otherwise requires: -**

(a) "**Constitution**" means the Constitution /Memorandum & Rules of Tripura Cricket Association.

(b) "**Elector**" in relation to an election means any person entitled to vote at the election;

(c) **Electoral Roll** means the list of members of the Association who are eligible to cast their votes in the election

(d) "**Ballot box**" includes any box or other receptacle used for the insertion of ballot paper by voters: provisions of these rules:]

(e) "**Counterfoil**" means the counterfoil attached to a ballot paper printed under provisions of these rules:]

(f) "**Form**" means a Form appended to these rules

4. As soon as may be but not later than 2(Two) weeks before the date of the meeting of the General Body of the Association wherein elections of office bearers and members of the Apex Council are to be held (Election Day) the Electoral Officer shall publish the electoral roll of representatives of eligible members qualified to participate in the elections;

5. The entire process of free, fair and transparent elections shall be conducted by the "Returning Officer" under overall guidance and supervision of Electoral Officer. Returning Officer is to be chosen from retired State Civil Service Officers having experience of conduct of elections to State Assembly or local bodies.

6. As soon as may be but not later than 1 (One) week before the Election Day, the Returning Officer shall issue a notice calling upon the eligible full members to file nominations for election of 05 (five) office bearers and 1 (one) Councilor to be elected to the Apex Council from among the members including the schedule for the conduct of elections. The public notice of an intended election referred to above shall be in Form 1 and shall be published in suitable manner for information of all concerned.

**7. Eligibility and procedure to file nomination papers:**

a) A candidate can contest only for one post. A candidate must fill up the prescribed nomination form (in Form 2) duly signed by him/her and his/her signature is to be attested by notary/oath commissioner.

b) A candidate's nomination should have been signed by a proposer who shall each be a Representative of an eligible Full Member with all details as prescribed in the nomination form.

c) A candidate may personally file his/her nomination paper or duly signed by him can be submitted by his/her proposer to the Returning Officer.

**8. Scrutiny of nomination form and preparation of list of duly nominated candidates and contesting candidates:**

a) On the appointed date, the Returning Officer shall scrutinize all nomination papers in presence of the candidates or their authorized representatives and announce his/her decision in respect of each nomination and then proceed to prepare and announce a list of validly nominated candidates for each of the posts **(in Form 3)**.

b) A validly nominated candidate will be allowed to withdraw his candidature from the contest by submitting an application in the prescribed form **(Form 4)**. The ink signed Form-4 may be submitted to the Returning Officer either in person by the candidate or by his proposer duly authorized by the candidate.

c) On the stipulated day, the Electoral Officer/ Returning Officer shall, after taking into account withdrawal, if any of a validly nominated candidate from the contest and announce the list of contesting candidates for each of the posts **(in Form 5)**. In case there is no contest for any office or position, the candidate who has filed nomination for that office or position shall be declared as elected uncontested.

**9. Voting and declaration of results:**

a) The Returning Officer shall cause arrangements to be made for voting by the representatives of eligible members on the Election Day for all the posts for which more than one nomination has been received and will allow the Representatives members eligible to vote to exercise their voting right in respect of each of the contested posts.

**b) Voting by Ballot**

**Issue of ballot papers to electors: -**

(1) Every ballot paper before it is issued to an elector, and the counterfoil attached thereto shall be signed in full on its back by the Returning Officer.



(2) At the time of issuing a ballot paper to an elector, the Returning Officer shall:-

- (a) record on its counterfoil the serial number of the elector as entered in the voters list
- (b) mark the name of the elector in the electoral roll has been issued to him.

**c) Maintenance of secrecy of voting by electors within polling station and voting procedure:**

(1) Every elector to whom a ballot paper has been issued shall maintain secrecy of voting within the polling station.

(2) The elector on receiving the ballot paper shall forthwith -

- (a) proceed to the voting compartment;
- (b) There makes a mark on the ballot paper with the instrument supplied for the purpose on or near the name of the candidate for whom he intends to vote;
- (c) fold the ballot paper so as to conceal his vote;
- (d) insert the folded ballot paper into the ballot box;

**d) Counting of votes: -**

Immediately after the voting process is completed, the Returning Officer shall take up counting of the votes polled.

(1) The Returning Officer shall reject a ballot paper-

- (a) If it bears any mark or writing by which the elector can be identified, or
- (b) If it bears no mark at all, or to indicate the vote, it bears a mark elsewhere than on or near the name of the candidate
- (c) If votes are given on it in favour of more than one candidate, or
- (d) If the mark indicating the vote thereon is placed in such manner as to make it doubtful to which candidate the vote been given, or
- (e) If it is spurious ballot paper, or
- (f) If it is so damaged or mutilated that its identity as a genuine ballot paper cannot be established.


Provided that a ballot paper shall not be rejected merely on the ground that the mark indicating the vote is indistinct or made more than once, if the intention that the vote shall be for a particular candidate clearly appears from the way the paper is marked.

(2) The Returning Officer shall endorse on every ballot paper which he rejects the word "Rejected" and the grounds of rejection in abbreviated form either in his own hand or by means of a rubber stamp and shall initial such endorsement

(3) After the counting of all ballot papers contained in all the ballot papers has been completed the Returning Officer shall make entries in a result sheet and declare the results in form 6. In case of tie, the result will be decided by drawing lots.

**10. Disputes and Objections:**

In case of any disputes or objection arising at any stage of the election process from the declaration or publication of electoral roll of qualified members to the declaration of results including but not limited to objection to candidacy, disqualification, eligibility to vote or the admission or rejection of a vote in the election to the Apex Council or any of the committees, the Electoral Officer/Returning Officer shall decide the same and such a decision shall be final and conclusive.



Kishore Ambuly  
Electoral Officer

**Rules of Procedure for conduct of election to the Apex Council of**

**Tripura Cricket Association**

**[FORM 1]**

**NOTICE OF ELECTION**

**Notice is hereby given that: -**

- (1) An election is to be held for electing 05 (five) office bearers & (01) member of the Apex Council of Tripura Cricket Association;
- (2) Nomination papers may be delivered by a candidate or by his proposer to the Returning Officer at the ..... (venue) between..... to .....on ..... .
- (3) The nomination papers will be taken up for scrutiny at the ..... (venue) on\_\_\_\_\_ at\_\_\_\_\_
- (4) Notice of withdrawal of candidature may be delivered either by the candidate or by his proposer to the Returning Officer at his office before ..... on ..... .
- (5) In the event of the election being contested, the poll will be taken in between the hours of \_\_\_\_\_ and \_\_\_\_\_ on..... .

Place\_\_\_\_\_

Date\_\_\_\_\_

**Returning Officer**

# Tripura Cricket Association

Agartala, Tripura West, PIN- 799001

## Nomination-Cum Affidavit Form FORM 2

I, .....S/o, W/o, D/o.....

.....residing at.....

.....

.....and representing.....

Club/Sub-Divisional Cricket Association/ Life Members of the TCA as one entity, hereby offer my candidature for election to the Apex Council of TCA in the following category.

1. President

☐

2. Vice President

☐

3. Secretary

☐

4. Joint Secretary

☐

5. Treasurer

☐

6. Councillor

☐

**Note: Put a  $\sqrt$  mark in the appropriate box. A candidate can apply for only one post.**

I .....hereby confirm and solemnly affirm that I am not disqualified to be an Office Bearer or member of the Apex Council.

I particularly affirm and confirm that, **I am:**

- a) a citizen of India;
- b) not attained the age of 70 years;
- c) not declared to be insolvent, or of unsound mind;
- d) not a Minister or a Government Servant;
- e) not had been an Office Bearer of the TCA for a cumulative period of 9 years; or
- f) not has been convicted by a Court of Law for commission of a criminal offence and sentenced to imprisonment.
- g) not barred by the cooling off provision under 6 (4) (1) of TCA Constitution.

Name and Signature of the Candidate/Deponent

Proposer's Signature:

Name:

Member of TCA Member Association:

Contact Details:

Address:

Mobile No.:

E mail ID:

**Verification:**

Verified ..... on this ..... day .....that the above  
stated contents of the present affidavit/nomination form are true and correct to  
the best of my knowledge and I affirm that no material information has been  
concealed.

DEPONENT

**Rules of Procedure for Conduct of Elections to Tripura Cricket  
Association (TCA)**

**FORM 3**

List of validly nominated candidates for election for the post of ...../Member  
to be elected to the Apex Council

<b><u>Sl. No.</u></b>	<b><u>Name of Candidate</u></b>
1.	
2.	
3.	
4.	
5.	

Place.....

Date.....

**Signature of Returning Officer**



# **Conduct of Elections to Tripura Cricket Association (TCA)**

(Rules of procedure for)

## **FORM 4**

NOTICE OF WITHDRAWAL OF CANDIDATURE

Election to Apex Council

The Returning Officer,

I ..... a [candidate validly nominated] at the above election do hereby give notice that I withdraw my candidature

Place.....

Date.....

Signature of [validly nominated  
candidate]

This notice was delivered to me at my office at.....(hour) on .....(date) by  
.....(name), the+ .....

Date.....

**Returning officer**

**Rules of Procedure for Conduct of Elections to Tripura Cricket  
Association (TCA)  
FORM 5  
[See rule 6(ii)]**

List of Contesting Candidates for the post of ...../Member to be elected to  
the Apex Council

<b><u>Sl. No.</u></b>	<b><u>Name of Candidate</u></b>
1.	
2.	
3.	
4.	
5.	

Place.....

Date.....

**Returning officer**

**Rules of procedure for Conduct of Elections to Tripura Cricket Association (TCA)**

**FORM 6**

Declaration of the result of Election

In pursuance of the provisions contained in Rule 9(d) (3)/8(c) of Rules of Procedure for conduct of Elections to TCA, I declare that Shri/Smti .....(Name).....(Address) has been elected to the Apex Council of TCA as.....

Place.....

Date.....

**Returning officer**